iWorkplace Teams Framework

Manage your Teams to unlock the promise of collaboration

Confusion: Too many Teams

Hard to find what I need

Information silos with deletion risk

Compliance & security problems

Get more from Teams with our framework that combines governance, ease of use and designing for :

See what good looks like
Let us show you how you can have the ease and flexibility Teams provides, coupled to confidence and control that it is being used effectively as a business tool and repository.

Workshop your plan
Work through all the options available, resulting in a pragmatic design and governance plan.

Clean up the Teams you have
Use our methods to quickly review and cleanup and/or consolidate Teams - so you go from thousands to tens

Determine the right mix of Teams
Let users request the type they need so it is automatically built for them with standardised metadata and plumbed into search and navigation.

Control & confidence
Keep, manage and protect files in Teams for as long as necessary, and surface them through search refined by Team and Channel.

Retention & disposal
Run retention & disposal rules over all Teams files, keeping crucial info & removing transitory info, based on your compliance & privacy needs.

Find files wherever they are
Use search with refinement by Team/Channel to find files created in any Teams you have access to.

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let's make work better

Teams Framework: You can have it all!

1. Implementation Plan

Overall setup
Review current settings and systems architecture, and make changes as required

Implement Teams framework
Identify the Team types that your organisation needs and allow users to request an automatically provisioned Team. This includes user-friendly navigation, and a framework for robust findability.

Standardise current Teams
Assess current Teams use and settings, and decide on a standard. Then automate this process for new Teams and retrofit existing Teams with metadata & security.

Increase PRA Compliance
Apply library settings that make all files compliant, and install Apps that allow all files to have metadata. Install our Smart Records App, which provides retention and disposal, adoption monitoring and overall content management.

Training & support
Equip the staff who will govern and manage the lifecycle of Teams and related SharePoint content

2. Get an overview of teams for a business activity

Activity Teams	See all
Communications and Support	
Water Supply Communications	›
Saving Water	›
Complaints and Investigations	
Water clarity testing	›

Project Teams	
Water Supply	
Main Line Rebuild	›
Bore head replacement	›
SB165 Water Bore Replacement	›
Colombo street water mains earthquake repairs	›
Chlorination Comms Program	›

3. What good looks like

Breadcrumb	Knowing where you are in both the Teams and the SharePoint interfaces
SharePoint navigation	is logical and lets you access Teams as well as underlying SharePoint libraries and other tools
Deliberate Teams design	Convenient and intuitive access based on an enduring underlying structure and common interface prompts
Business as usual	Supporting the change and ensuring that new ways of working are bedded in
Great search	It is easy to zero in on content, no matter where it is held
Governance by stealth	Reduce barriers for adoption by retrofitting sites as they are created, or employ an approval cycle

The bottom line

Design for Teams to transform how work gets done. Use Teams with the confidence that it is easy and obvious where to file, work with content, collaborate and process your priorities.

" Staff [at Todd Energy] found themselves able to collaborate, source information, track progress and work flexibly in ways never before possible"

Microsoft
On our Todd Energy case study, 2019 Microsoft Partner of the Year for Empowering Employees winner

Contact us Today

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