



**INFORMATION
LEADERSHIP**



Office 365 Digital Workplace Implementations

iWorkplace™ Enterprise Content Management



Cover all the bases to get you off to a great, and sustainable, start with iWorkplace™ ECM frameworks:

- ECM Design Core
- Teams Framework
- Adoption/Change Management
- Recordkeeping & compliance
- Training for self sufficiency as you need

Get all the benefits of Office 365 plus deliver on these information management challenges:

-  Complete information on a topic
 -  Information authenticity & integrity
 -  Protect & retain critical information
 -  Stop over-retention & clutter
 -  Have sufficient metadata to power search & compliance
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-  **The bottom line:**
Compliance & safety built in!

Gold
Microsoft Partner



marketplace.govt.nz



**let's make
work better**

iWorkplace frameworks for organisation-wide ECM delivery

Co-create your roadmap, tactics & strategy

We work with you so your Office 365 ECM matches your business priorities, situation & budget. See what good looks like for other NZ organisations, envision your future state, and use our decision DNA to choose what options & constraints to apply.

File & Find	Autoclassification Email drag and drop Security and permissions Easy to file and find, versioning Case file and project management Paper records management
Digital Workplace	Enterprise search Business KPIs and other reporting Integrate line of business systems Streamline key business processes Replace paper processes & approvals Self service staff portals & intranet
External services	Feedback and engagement Publish information online Online services, queries & applications Share information and processes
Embedded collaboration	Embed Microsoft Teams into your design for collaboration and control

Covering all the bases

Systems Architecture	Integration into your environment and external access/security
Business Classification	A standardised structure that covers all business activities (taxonomy)
Information Architecture	Apply business classification and metadata to SharePoint, as well as the structure, navigation and core data
Microsoft Teams	Effective use and integration of this collaboration platform
Yammer	Explore potential use for collaboration
Search	Consolidated views of a topic or term
Security	Allowing for internal and external use
Mobile devices	Allowing for a range of roles and activities, including offline use
Training and Mentoring	Helping you to become as self-sufficient as you would like to be
Roll-out Tactics	Selecting teams, projects and solutions and what order to do them in
Change Management	Energise key people and staff, so the system is supported and adopted
Governance	Tools and roles to protect the design and content over time
Migration	Move content from your fileshare
Support	Ongoing technical and BA support

“We are seeing Microsoft customers increasingly move to modern approaches to enterprise content management. It’s great to know that we have a world-leading content services partner able to assist them”



Russell Craig
 National Technology Officer
 Microsoft New Zealand

Contact us Today

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