

Smart Storage

iWorkplace™ Smart Storage enables complex files to be stored in the most appropriate system, outside of Microsoft 365, whilst still allowing these files to be available from within SharePoint Online and Microsoft Teams.



Single Digital Workplace

Large and complex files can be stored in Smart Storage. Links are automatically published to SharePoint sites and made available within MS Teams.



Searchable

With appropriate metadata applied, content is searchable meaning you know what is stored, where and can maintain the single source of truth.



Apply Metadata

Content held in Smart Storage can be tagged with the business classification and other meaningful metadata.



Save on storage

Save on M365 Cloud storage costs by saving large files in Smart Storage.

Your large files and digital workplace, together

Folder automatically created in Smart Storage file share

Creating a new team or workspace? A user can tick the box to create a Smart Storage folder

EXPLORER

smart-storage

Search completed: 13 nodes scanned.

Local & Attached

Storage Accounts

(Attached Containers)

File Shares

smart-storage (SAS)

smart-storage

Upload Download Open New Folder Select All Copy

Current smart-storage > Projects > Ma

Name

1.jpg

ExtremeAll 2021-03-16 20-39-58.xml

MoH.png

SharePoint Bryan.docx

SharePoint Dan.docx

Test 1.docx

Save Cancel Copy link

Main Line Rebuild

Content Type

Project Site with Teams

Title *

Main Line Rebuild

Is a Smart Storage folder required for this project?

Yes

If a Smart Storage folder is required for large files for this project, select Yes.

Description

Project team for managing the Main Line Rebuild

Edit in grid view Share Download Delete Rename

Documents > General > LargeFiles

| Name | Team | Function |
|--|-------------------|---------------------------|
| 1.jpg.url | Main Line Rebuild | Infrastructure Management |
| ExtremeAll 2021-03-16 20-39-58.xml.url | Main Line Rebuild | Infrastructure Management |

A link to files is automatically created in SharePoint and tagged to metadata

How does Smart Storage work?

1. **Identify** SharePoint sites that require complex files (Smart Storage) in sites register and/or Case files register.
2. **Automatic** connection of SharePoint site or Case folder to Smart Storage.
3. **Upload and save** any complex files in Smart Storage.
4. **Creates a link to files** in SharePoint.
5. **Discover, access and apply metadata** to files held in Smart Storage.